MINUTES OF VERYAN PARISH COUNCIL HELD AT VERYAN PARISH HALL, VERYAN ON MONDAY, 17th NOVEMBER 2025

Minute No. *Action*

350/25 **1. PRESENT** were Cllrs Couch (Chair) Carbis, Clark, Garner, Leach, Ling, Strongman, Trounce and Wheatley.
Clerk – Mrs M Symons
CC Cllr German
2 members of public

351/25 **2. APOLOGIES** – were received from Cllrs Darby and Dunstone

352/25 **3. MEMBERS' DECLARATIONS & DISPENSATIONS**

1. Declarations of Interest, in accordance with the agenda –
   - Cllr Clark declared an interest in discussions regarding The Ship Inn, SOS
2. Declarations of gifts over £50.00
3. Dispensations – none

12. OPEN PERIOD

353/25 Two members of the public – Mr and Mrs Turner spoke to Councillors about the concerns with the boundary between their property at the edge of Roseland Gdns and the new development of housing on Elerkey Lane. They are objecting the planning application varying the existing planning permissions of the new development. The developer wants to change the agreed boundary design/ composition of 1.8m Cornish hedge to a lower hedge with trellis to a height of 1.8m There are no stated reasons why this change should made but there will be less privacy to their property and a lack of amenity with a less secure boundary. They are still very concerned about possible over-looking issues.

354/25 **5 THE MINUTES** of the meeting held on Monday, 20th October 2025 had been circulated previously. Resolved that the minutes were adopted as a true record.

6. MATTERS ARISING

355/25 317/25 – Public toilets – Position has been advertised. Tender to be discussed and decided later in the meeting.
356/25 318/25 –Site visit Elerkey Lane development –Clerk has been in contact to Francesca Waters, Coastline Housing – to arrange a visit to the site for Councillors – agreed an afternoon visit would be best – Tuesday/ Thursday best days. Clerk will ask for the soonest available date.

7. PLANNING.

357/25 7.1 PA25/07507- Proposed rural exception site to provide 13 residential dwellings (100% affordable), including new access, parking and landscaping with variation of condition 2 of decision notice PA22/04788 dated 06.03.2024- Land East Of Veryan Sports And Social Club Elerkey Lane, Veryan TR2 5UW
Proposed Cllr Wheatley, seconded Cllr Ling – Veryan parish council objects to the application. Councillors are concerned about the change of direction from the previously agreed planning application with stated boundary types, treatments and sittings – ie full Cornish hedges. Councillors are concerned this will lead to a loss of privacy and lack of amenity and security to existing neighboring properties. No stated reasons/ arguments why are given to support this change. It also breaks with agreements made with the neighbouring properties at the beginning of the scheme. Carried.

Planning Applications determined by Cornwall Council
None

8. CORNWALL COUNCILLOR'S REPORT

Cllr German reported to the meeting :

358/25
- Elerkey Lane development – 5 shared ownership properties have been put on the market. Cllr German unhappy that he and the parish council were not given notice of this happening, and also some inaccuracies within the provided paperwork – no specific 106 agreements mentioned.

359/25
- 2 Shared ownership properties in Parc and Dreas are still with lawyers

360/25
- Road sweeping – this is now a re-active service and parish councils need to report and request specific areas that need attention – specific-Post Office to Homeyard Homes; Green Lane to Veryan Green;

Sunny Corner, Portloe and through village.

9. REPORTS FROM WORKING GROUPS & LOCAL REPRESENTATIVES

361/25 9.1 Moor Launder & Play area – repair work completed. Sign booked

362/25 9.2 Watergardens – volunteers continuing work.

363/25 9.3 Veryan Parish Hall – Committee meeting due this week – maybe some changes to officers following this. A Casino event is planned for fundraising in January.
Cllrs raised the issue of hall hire charges for the parish council- as owner / landlord – previously asked for waiving of fees, but declined. Cllr Trounce will put forward case again. Clerk booking all PC meeting dates for 12 months in advance – a regular monthly booking.

364/25 9.4 Footpath Committee – Back Lane – needs a new directional sign and post – Penny Hodgson

365/25 9.5 Veryan Sports Club – the Tennis Club have appointed Coodes to handle the change of lease regarding the proposed new Paddle court – Clerk relaying to Lydia Hart at Stephens & Scown. No info received yet.

366/25 9.6 Allotments – the new barn has been erected and Graham Webb applying for grant to cover.

367/25 9.7 Portloe Car Park - YourParkinSpace takings for September are £582.45

368/25 9.8 New replacement bridge, Watergardens – the timber has been delivered to Cornwall, but work hasn't begun yet –Cllr Leach in contact and checking regularly

10. SOS SAVE OUR SHIP –PORTLOE COMMUNITY PROJECT UPDATE

369/25 Cllrs Clark - preparation work is ongoing about opening the building for 3 weeks over Christmas and New Year period. Awaiting more information from solicitors regarding tying up the purchase.

11. PUBLIC TOILETS CLEANING CONTRACT

370/25 The tender for the Public Toilet Cleaning contract for Veryan and Portloe has been advertised and closed on 10 November. 8 information packs had been requested and 3 completed tenders received.
Councillors discussed tenders received (anonymously) . After discussion – proposed Cllr Strongman, seconded Cllr Garner to accept the tender valued at £819.00 per month. Carried.
Clerk to contact all parties, and meet with winning contractor to hand over keys etc. Tender to run from 21st November 2025 to 31 March 2026.

12. BUDGET & PRECEPT SETTING FOR 2026/27

371/25 The Clerk has prepared a draft document which has yet to be discussed by the Finance Committee. The Chair directed Councillors to go through and report back with any suggestions or additions so the Committee can prepare the budget, and report back to the December meeting to ratify and set the precept for 2026/27.

- To include EV charging project at Portloe car park
- Bridge refurbishment cont.

13. FINANCE

372/25 Payments Schedule presented:

	£
13.1 Chris Davidson – grass cutting – 2 cuts	290.00
– Churchyard cutting	175.00
13.2 SW Water – Portloe toilets Oct- Nov	55.12
13.3 Viking Direct – Stationery	190.77
13.4 Veryan Christmas Lights Committee	200.00
13.5 SeaDog IT - monthly support (Stripe)	34.95 (DD)
13.5 HMRC – PAYE	167.60 (STO)
13.6 NEST – pension	29.01 (DD)
13.7 Clerk salary	641.95 (STO)
13.8 Google Cloud (email support)	18.00 (DD)

Receipts Received

13.9	Your Parking Space –Sept	1163.84
13.10	Cornwall Council – CIL pmnt	2789.03
13.11	Portloe Car Park – honesty box pmnts (Sept)	582.00

The schedule was agreed and payment authorised.. Proposed Cllr Trounce , seconded Cllr Garner. Carried.

Cash received from Honesty box, Portloe cark park - £117.93 - October

Bank balances as at 31 October 2025 were noted

14. CORRESPONDENCE

373/25

1. Nadine Trout – Rural Services Network - Digital Landline Switchover - Free training and resources for rural areas
2. Charlie Knight – draft shared ownership homes advert Elerkey Lane site –*details have gone live and open for people to register interest*
3. 2minute.org - Beach Cleaning Station – Carne and Pendower beaches –*Cllrs felt maybe not the beaches but ask for Harbour area at Portloe.*
4. S.J.Parking – Car parking information in Veryan PC
5. Cllr J German – Second Homes info
6. Tony Bowden – SOS info
7. Sally Sanders CAP - INFO: Community Highways Improvement Programme
8. Christopher Howarth - Memorial Bench Proposal in Memory of Jeremy Pappin – *Cllrs agreed that in principal this could be done to replace a site that needs replacement. Write to family giving costs and ongoing maintenance by donor. Cllr Dunstone would be able to give best site.*
9. Open Spaces Society – October Update- info
10. Veryan Parish Hall – Invoices update – *inv for previous twelve months*
11. Your Parking Space – October income £582.45
12. Veryan Allotments – Graham Webb and Bob Field – grant claim updates
13. Cornwall Streetworks - Emergency closure - Portloe To The Yard, Portloe – 5th – 11th November – S W Water
14. CC Kim Bryant, Finance – 2026/ 27 – Precept information
15. Coastline- Shared Ownership home info – site at Elerkey Lane – Ochre Works – Going Live
16. Lydia Heart – Stephens and Scown – Lease changes – not heard from Sports Club Management / Tennis Club – *Tennis Club solicitors are Coodes and will be in contact – Clerk to pass on info.*
17. Forms, Veryan PC – FOI questions about Planning Committee meeting date
18. 12.1818 Faye Pounder,- Community Emergency Plan
19. School Admission consultation – Autumn School Consultation Arrangements for Devon CC

15. OTHER PARISH ISSUES/ CONCERNS

374/25 15.1 Sports Club alarm – there was a fault on the alarm system over weekend, with the alarm sounding for nearly 18hrs. Villagers heard it.

375/25 15.2 Portloe – previous week there was a fire at The Lugger Hotel- boiler caught fire. 3 tenders attended and arrived without issue, but a blockage with vehicles leaving the site. Concern ongoing about parking in the village – Cllr German has spoken to leading officer at St.Mawes who said that in the case of an emergency drivers are trained in techniques ' to push vehicles' out of the way. However, residents should be made aware to park considerately at all times.

376/25 15.3 Seats on The Jacka – some seats need repair – replace wooden slats. Cllr Dunstone and Keith Reynolds will complete the job. Carried.

16. CONFIDENTIAL MATTERS –

377/25 It was resolved to exclude members of the press and public to undertake confidential business.
Proposed Cllr Couch, seconded Cllr Clark.
Following completion, Cllr Couch re-convened the parish council meeting.

The date of the next meeting was given as Monday, 15th December 2025 at 7.30pm, Veryan Parish Hall, Veryan.
The Chair thanked Councillors for their attendance and declared the meeting closed.